

[DATE]

[YOUR NAME]

[YOUR HOME ADDRESS, **NOT** YOUR SCHOOL ADDRESS]

The Honorable Mark R. Warner
919 E. Main St.
Suite 630
Richmond, VA 23219

[OR The Honorable Timothy M. Kaine
919 E. Main St.
Suite 970
Richmond, VA 23219]

[OR The Honorable XXXX YYYY (YOUR REPRESENTATIVE'S NAME)
OFFICE AND BUILDING
Washington, DC 20515
FIND YOUR REPRESENTATIVE AND THEIR ADDRESS AT
<https://www.govtrack.us/congress/members>]

Dear Senator Warner [OR Senator Kaine OR Representative YYYY]:

As a constituent and English teacher, I am writing to urge you to send federal funds to states and localities to support public schools. Whether federal funds are sent as part of a stimulus package or as part of other measures, it is imperative that states and localities receive federal support for schools overwhelmed by the pandemic and its financial effects.

With depleted resources, many public schools are struggling to complete the school year and will be unable to hire or retain staff necessary to teach students in subsequent years. The crisis is so serious that it cannot be addressed only by state and local governments. The federal government must step in to support the country's schools.

I urge you to advocate for sending federal funds to states and localities to support public schools. In doing so, you will demonstrate your commitment to the education of young people and the well-being of communities in Virginia and across the country. Please let me know if you or your staff would like any additional information on this important topic, and I look forward to hearing from you soon.

Sincerely,

[YOUR NAME]
English teacher