

**Virginia Association of Teachers of English 39<sup>th</sup> Annual Conference**  
**“Suspending Our Disbelief: Truth in Fiction- Fiction in Truth”**

**Exhibitor Needs Form**

Use this form to order your display area, as well as electrical, data, and audiovisual support for your display table.

**Company name:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

	<b>Vendor area</b>
<b>Table set-up fee</b>	\$220.00

For items not listed, or for special needs, contact Adria Merritt at 434-594-5452 or at [adria.merritt@brun.k12.va.us](mailto:adria.merritt@brun.k12.va.us).

<b>Equipment</b>	<b>Unit charge*</b>	<b>Number needed</b>	<b>Days needed</b>	<b>Total (number needed X days needed)</b>
Table set-up fee	<i>See table above</i>			
Cassette player	\$83.00			
CD player	\$83.00			
DVD player	\$52.00			
VHS player	\$52.00			
13" monitor	\$100.00			
27" monitor	\$130.00			
32" monitor	\$150.00			
42" HD monitor	\$195.00			
Hi-speed internet connection	\$150.00			
Electric extension cord	\$13.00			
Electric power strip	\$27.00			
	*includes tax and service charge			<b>TOTAL:</b>

**Company Sponsorship of a VATE function**

◆My company would like to sponsor a speaker or snack with a donation of \$ \_\_\_\_\_.

◆My company would like to donate a door prize (book, software, gift certificate, etc.) of \_\_\_\_\_.

***Make checks payable to VATE***

Mail this form, with your payment, to:

**Adria F. Merritt**  
**Brunswick County Public Schools**  
**Russell Middle School**  
**19400 Christanna Highway**  
**Lawrenceville, VA 23868**