

**VATE Executive Board Meeting**  
**Saturday, June 7, 2008**  
**Roanoke Plaza Hotel, Roanoke, VA**

- I. Call to order, adoption of the agenda
  - A. The meeting was called at 12:00 p.m.
  - B. A motion to adopt the agenda was made and the motion passed
- II. Welcome and Introductions
  - Present: Chris Woods, Sarah Tanner Anderson, Peggy Gearhart, Shelah Novak, Linda MacCleave, Lynn Payne, Kathryn Geranios, Chuck Miller, Sandra Whitaker, Adria Merrit
- III. Executive Officer's Reports
  - A. Executive Secretary's Report – Chuck Miller
    - 1. There are currently 420 Regular Memberships and 22 School-Level Memberships
    - 2. School-level mailings reached approx. 262 teachers; VATE is hoping to retain school-level members.
    - 3. Chuck presented the Board a list of possible 2009 conference locations and discussed the pros and cons of each location.
    - 4. Adria prefers the Williamsburg location due to contacts in the area and a possible Historical Fiction theme.
    - 5. The board will further discuss sites at the August meeting.
  - B. President Elect – Sandra Whitaker
    - 1. Sandra distributed a brochure highlighting conference speakers and authors. She has received commitments from all speakers and is still awaiting contract from Susan C. Bartoletti and Sara Holbrook.
    - 2. Sandra will purchase gifts for presenters who are not being compensated.
    - 3. The high school theatre troupe will be performing 3 10-minute excerpts from Seussical between courses at the banquet.
    - 4. Sandra distributed the conference schedule. Meeting times were discussed for possible changes. Sandra will contact Hood regarding VCEE; Chris will contact the Writing Project to see if they plan to meet.
    - 5. Sandra is still looking for additional proposals. She has contacted people in various locales and encouraged board members to solicit proposals.
    - 6. Sandra announced the mini-conference “Face It” that the Virginia Museum of Fine Arts is holding on June 25. Kathryn volunteered to represent VATE at the conference.
  - C. Past President's Report – Carrie Perry sent in a report via Chris. Her report states that there are no nominations as of yet for openings. The call is going out in the Needle's Eye. Carrie asked that the board continue to encourage people to apply for openings.
  - D. Vice President's Report – Adria Merrit
    - 1. The author's list will become a summer project between Adria, Middle School Members-At-Large, and Elementary Members-At-Large.
    - 2. Adria gave a vendors report; she already has some vendors lined up. Several board members provided additional contacts
    - 3. Adria will have a list of authors for the Bookseller so that an ample supply of books is available for purchase at the conference.
  - E. PATE – Lynne Payne – PATE held a successful mini-conference April 8, 2008 and has plans to have another mini-conference next year. The affiliate currently has a board and holds meetings as well.
  - F. Student Affiliate Report -
  - G. Members-At-Large:
    - 1. Elementary – Peggy Gearhart
      - a. Peggy will be attending the affiliate meeting in Milwaukee with Sarah and Mary.
    - 2. Middle – Shelah Novak
      - a. Shelah will contact other Members-At-Large regarding the Richard A. Meade Scholarship once she receives nominations.
    - 3. High School – No Report

4. College— KaaVonja Hinton-Johnson sent in her report via Chris, Kaavonia asked if she could have a table in the exhibit area at the fall conference to tell people about ALAN and to hand out information forms to those interested in membership. She also mentioned that she did not receive any nominations for the Foster B. Gresham Award.
- H. NCTE Liaison – Jan sent in a report via Chris. In her report, she announced the officers who plan to attend the 2008 Affiliate Leadership Meeting June 22-24, 2008. She also gave updates on the membership recruitment award and announced the NCTE High School Teacher of Excellence (Kathy Smaltz) and the NCTE Leadership Development Award (Crystal Lassiter). The Affiliate Journal Award and Affiliate Newsletter Award have not reached deadlines. Jan asked the board to assist with the 2007 Affiliate Excellence Award. The board provided feedback.
  - I. VSRA Liaison (Chris)
  - J. VDOE Liaison— Tracy Robertson
    1. Virginia English Language Arts Supervisors met April 25, 2008 at Hanover High School. Chuck Miller provided information on VATE and the school membership application.
    2. Assessment committees have been chosen and participants were notified.
    3. Middle School Reading and Writing Modules in support of Project Graduation are now posted.
    4. Tracy also gave information on a number of opportunities including the Drive –In Seminar (June 9, 2008) and the Teacher Reception at the Virginia Museum of Fine Arts (June 25, 2008).
  - K. VCEE Liaison— Hood Frazier sent a report via Chris. In his report, he stated that there has been no application to date for the Minority Scholarship Award. The Richard Meade Scholarship mailings are sent out. Also, VCEE is planning to submit a proposal for the VATE Roanoke Conference for a session and plans to conduct its fall meeting their as well.
  - L. VETEC Liaison— Chad Sansing sent in a report via Chris. In his report, he mentioned that an E-transcript pilot is underway to study compatibility issues in transferring transcripts electronically between K-12 and higher education. He stated that Virginia Tech will host the next state educational leadership conference and that the State Technology Directors Association is having a “Class of 2020” discussion to try to anticipate what state technology plans should look like to best support student learning with technology in the future.
  - M. SLATE Liaison – No Report
  - N. NCTE Achievement in Writing Award (Chris)
  - O. NCTE Promising Young Writers Award
    1. Chuck reported that Virginia had 11 winners that have already been announced.
    2. Chuck will put electronic copies of the winners’ work on the VATE website.
  - P. Multicultural Liaison – No Report
  - Q. Webmaster’s Report – Linda MacCleave
    1. Linda is asking for the Board’s assistance in researching authors for the Literary Map of Virginia. Board members signed up for specific authors.
- IV. Standing Committees
- A. Publications (Chris)
  - B. Affiliate Chair (Chris)
  - C. Policy and Practice Manual Revisions (Chris)
- V. New Business
- A. Sandra submitted her resignation because she is moving out of state. The board made a motion to accept Sandra’s resignation; the motion passed.
  - B. A motion was made to have Chris continue as President for a second term; the motion passed.
  - C. A motion was made to have Carried continue as Past President for a second term; the motion passed.
  - D. A motion was made to accept Hood’s request to change the name of the Minority Scholarship Award to the Diversity Scholarship Award to be more culturally appropriate; the motion passed.
  - E. A motion was made to table Hood’s request to amend the description of the award until the August board meeting; the motion passed.

F. (This probably shouldn't go under new business, but we did this at the end of the meeting.)

The minutes of the March 1, 2008, board meeting were approved as amended.

VI. Adjournment

A motion was made to adjourn the meeting. The motion passed and the meeting was adjourned at 2:45 p.m.